

Basic Forum Use

In Fig 1 Basic Page overview

The main forum page shows the titles for all the forums. In Fig1 these are shown by the red arrows 4 shown.

The Forums titles are indicated by the yellow highlighted titles (5 highlighted)

In each forum you can find and create the different topics. In this case shown by Blue asterix's (5 shown, but it tells is that in total there is 6 topics. Some are not started yet.

Fig1

The screenshot displays the 'Forum' page of the Meconopsis Group. The navigation bar at the top includes links for Home, Group Membership, Meconopsis Plants, Cultivation, Seed Exchange, Meetings, Forum, and Contact. Below the navigation bar, the 'Forum' title is prominently displayed. A secondary navigation bar offers options for Forums, Members, Recent Posts, My Profile, and Logout. The main content area is titled 'The Meconopsis Group Forum' and lists several forum categories, each with a 'Last Post Info' section. Red arrows point to the category headers, and yellow highlights mark specific topic titles. Blue asterisks indicate topics that have not yet started.

Forum Category	Topic Title	Topics	Posts	Last Post Info
Important notices and admin	Whats New	2	5	The New Forum By Meconopsis_Matt, 15 mins ago
Meconopsis species	General species chat	3	9	Meconopsis growing i... By Meconopsis_Matt, 3 days ago
Meconopsis cultivars	General cultivar chat	0	0	Forum is empty
The seed exchange	News, Updates and Issues	0	0	Forum is empty
	Seed exchange 2020 general chat about this year	1	3	Meconopsis Seed By Meconopsis_Matt, 5 hours ago

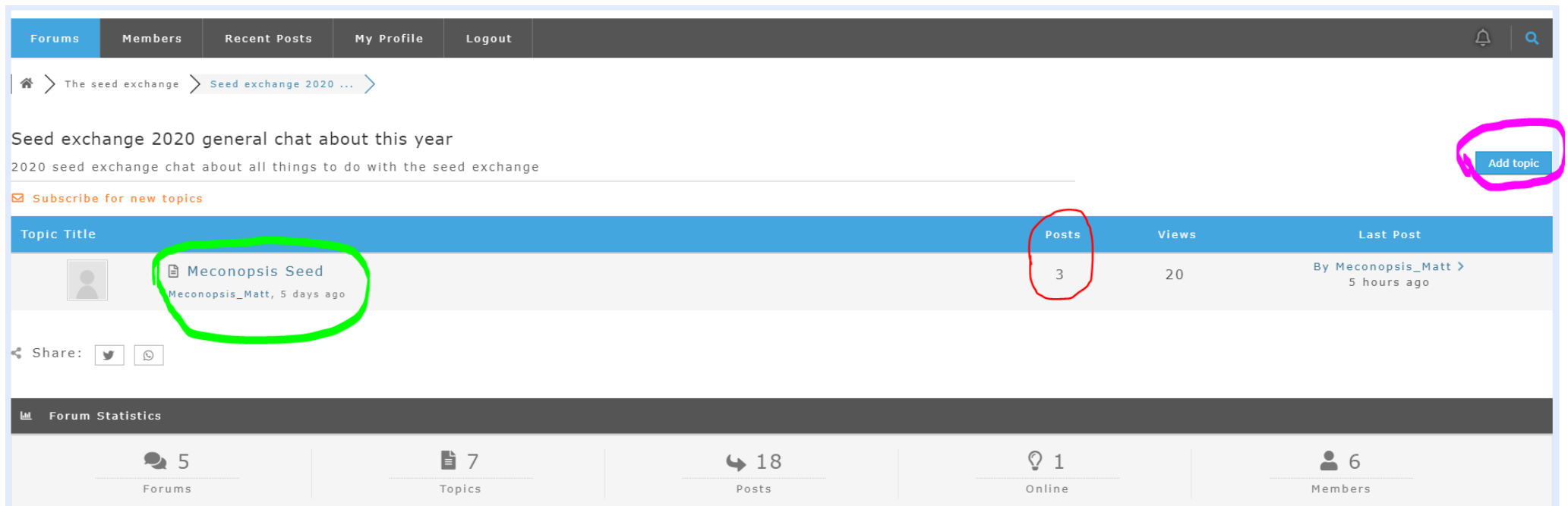
In Fig2 Topics overview

If you look at Fig 1 and click on the last forum that's titles "Seed exchange 2020 general chat about this year", you will arrive with a screen like Fig2.

Looking at Fig 2, you can see the 1 topic in it, titles "Meconopsis seed" (Lime circled). It also shows that there are 3 posts within that topic (Red Circled). Notice the Fushia circled "Add Topic" button on the right hand side of the window. We will come back to that.

Click on the lime circled topic and it shows a screen like Fig3

Fig2




Forums Members Recent Posts My Profile Logout



Home > The seed exchange > Seed exchange 2020 ... >

Seed exchange 2020 general chat about this year

2020 seed exchange chat about all things to do with the seed exchange

Subscribe for new topics

Topic Title	Posts	Views	Last Post
 Meconopsis Seed Meconopsis_Matt, 5 days ago	3	20	By Meconopsis_Matt > 5 hours ago

Share:  

Forum Statistics

- 5 Forums
- 7 Topics
- 18 Posts
- 1 Online
- 6 Members

Fig3 To Reply to a topic post thread

This images shows the 3 posts thread for the “Meconopsis seed” topic”. If you look at the yellow highlighted text it says leave a reply, it has normal text editing controls (highlighted), an area for writing your reply (Yellow “TEXT”) and a button to attach a file or image (Yellow highlight box Note: you can only add 1 image per reply, so if you have a few you need to do a few replies). Lastly, once you are done just click on the “add topic” blue button in the lower right hand of the window (Blue circled in Fig 3).

Fig3

The screenshot displays a forum thread with three posts and a reply form. The first post, labeled "Post 1" in red, features a photograph of purple flowers and was posted on 10/07/2020 at 4:19 pm. The second post, labeled "Post 2 (a reply to Post 1)" in red, shows a photograph of green seedlings and was posted on 15/07/2020 at 3:02 pm. The third post, labeled "Post 3" in red, is a text-based reply and was posted on 15/07/2020 at 4:13 pm. Below the posts is a reply form with a yellow "leave a reply" button, a text editor with yellow "TEXT" label, a yellow "Attach file" button, and a blue "ADD REPLY" button circled in blue. The text editor includes standard rich text controls like bold, italic, and link.

Fig 4 Adding a new topic to a Forum

In this case, look at Fig 2a below, you could click on the “add Topic Button (Fushia circled) to add a new topic title to the “ Seed exchange 2020 general chat about this year” forum. But I want to show you a navigational tool/tip first. Look at the yellow highlighted text (>The sed exchange > Seed exchange 2020.....) below on Fig2a. These are called breadcrumbs. In order to navigate the main forum group title to see all the forums within a group, click on the red arrowed link. This takes you to a screen like fig 5.

Fig2a

The screenshot shows a forum interface. At the top, there is a navigation bar with tabs for Forums, Members, Recent Posts, My Profile, and Logout. Below the navigation bar, a breadcrumb trail is highlighted in yellow: > Home > The seed exchange > Seed exchange 2020 ... >. A red arrow points to the 'The seed exchange' link. Below the breadcrumb trail, the forum title 'Seed exchange 2020 general chat about this year' is displayed, along with a description '2020 seed exchange chat about all things to do with the seed exchange'. A blue 'Add topic' button is circled in pink. Below the forum title, there is a 'Subscribe for new topics' link. A table of topics is shown below, with columns for Topic Title, Posts, Views, and Last Post. The first topic is 'Meconopsis Seed' by Meconopsis_Matt, 5 days ago, with 3 posts and 20 views. The '3' in the Posts column is circled in red.





Topic Title	Posts	Views	Last Post
 Meconopsis Seed Meconopsis_Matt, 5 days ago	3	20	By Meconopsis_Matt > 5 hours ago

Fig5 (to add a new topic)

The screenshot shows a forum page titled 'The seed exchange' with the subtitle 'any topics related to the seed exchange'. Below the title, there is a 'Subscribe for new topics' link. A table of topics is shown below, with columns for Topic Title and Last Post Info. The first topic is 'News, Updates and Issues' by Meconopsis Seed, 6 hours ago, with 0 topics and 0 posts. The second topic is 'Seed exchange 2020 general chat about this year' by Meconopsis Seed, 6 hours ago, with 1 topic and 3 posts. The 'News, Updates and Issues' title is highlighted in yellow.

The seed exchange	Last Post Info
 News, Updates and Issues News, Updates and Issues Topics: 0 Posts: 0	Forum is empty
 Seed exchange 2020 general chat about this year 2020 seed exchange chat about all things to do with the seed exchange Topics: 1 Posts: 3	 Meconopsis Seed By Meconopsis_Matt, 6 hours ago

In Fig 5, Click on the forum called “News, Updates and Issue” it takes you to a page similar to Fig6.

Fig 6



Click on the “add topic” button (Fushia circled in Fig6) it will take toy to Fig7

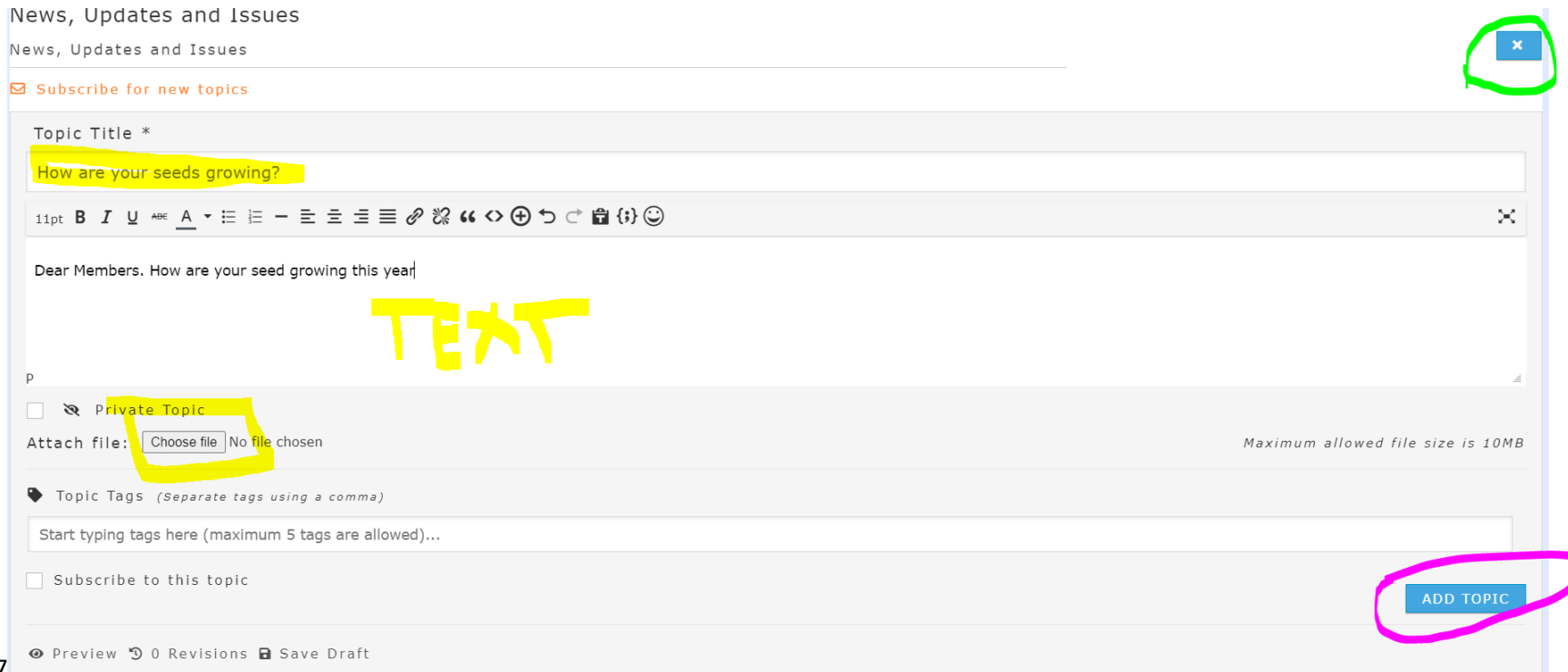


Fig7

Fig 7 shows the add new topic window. The yellow highlights show where you put your new topic title, that everyone sees as a topic within the “news Update and Issues” forum. The Fushia circled Add Topic button saves this. The Lime circled X is where you can change your mind and bin it. Once done click on the Forums heading in the top menu (Circled lime In fig 8) of the page and it takes to the home page of the Forum page. The red circled areas below show that a new topic that we just created in the “News update and issues” forum has been made. See fig 8 below.

Good luck and have a go.

Fig8

Forum

Forums Members Recent Posts My Profile Logout

Forums >

The Meconopsis Group Forum

Important notices and admin	Last Post Info
<p>Whats New Whats New Topics: 2 Posts: 5</p>	<p>The New Forum By Meconopsis_Matt, 1 hour ago</p>
Meconopsis species	Last Post Info
<p>General species chat any subject or comments about species in general Topics: 3 Posts: 9</p>	<p>Meconopsis growing i... By Meconopsis_Matt, 3 days ago</p>
Meconopsis cultivars	Last Post Info
<p>General cultivar chat General comments and chat about the various meconopsis cultivars Topics: 0 Posts: 0</p>	<p>Forum is empty</p>
The seed exchange	Last Post Info
<p>News, Updates and Issues News, Updates and Issues Topics: 1 Posts: 1</p>	<p>How are your seeds g... By Meconopsis_Matt, 10 seconds ago</p>
<p>Seed exchange 2020 general chat about this year 2020 seed exchange chat about all things to do with the seed exchange Topics: 1 Posts: 3</p>	<p>Meconopsis Seed By Meconopsis_Matt, 6 hours ago</p>